

Audit and Governance Committee
Meeting to be held on 31 March 2014

Electoral Division affected: All

Internal Audit Service Progress Report
(Appendix A refers.)

Contact for further information:
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Executive Summary

In the context of fulfilling its responsibility to consider periodic reports of internal audit activity and outcomes, the committee is asked to consider the progress report and outcomes of the Internal Audit Service's work for the eleven months to 28 February 2014 (Appendix A).

Recommendation

The Audit and Governance Committee is asked to consider the Internal Audit Service progress report for the eleven months to 28 February 2014.

Background and advice

The committee may be interested to understand the internal audit work performed, the key issues emerging from it and management's responses to it.

Appendix A to this report summarises the issues emerging from the internal audit work completed since the last report on 27 January 2014.

Internal audit assurance

Internal audit assurance is stated in the following terms:

Full assurance: there is a sound system of internal control which is designed to meet the service objectives and controls are being consistently applied.

Substantial assurance: there is a generally sound system of internal control, designed to meet the service objectives, and controls are generally being applied consistently. However some weakness in the design and/ or inconsistent application of controls put the achievement of particular objectives at risk.

Limited assurance: weaknesses in the design and/ or inconsistent application of controls put the achievement of the service objectives at risk.

No assurance: weaknesses in control and/ or consistent non-compliance with controls could result/ have resulted in failure to achieve the service objectives.

Consultations

Not applicable.

Implications

Not applicable.

Risk management

This report supports the Audit and Governance Committee in undertaking its role, which includes providing independent oversight of the adequacy of the council's governance, risk management and internal control framework.

Local Government (Access to Information) Act 1985**List of Background Papers**

Paper	Date	Contact
Not applicable.		

Reason for inclusion in Part II, if appropriate: Not applicable.